

eLeave - Birthday Leave Feature

Deskera Development Space

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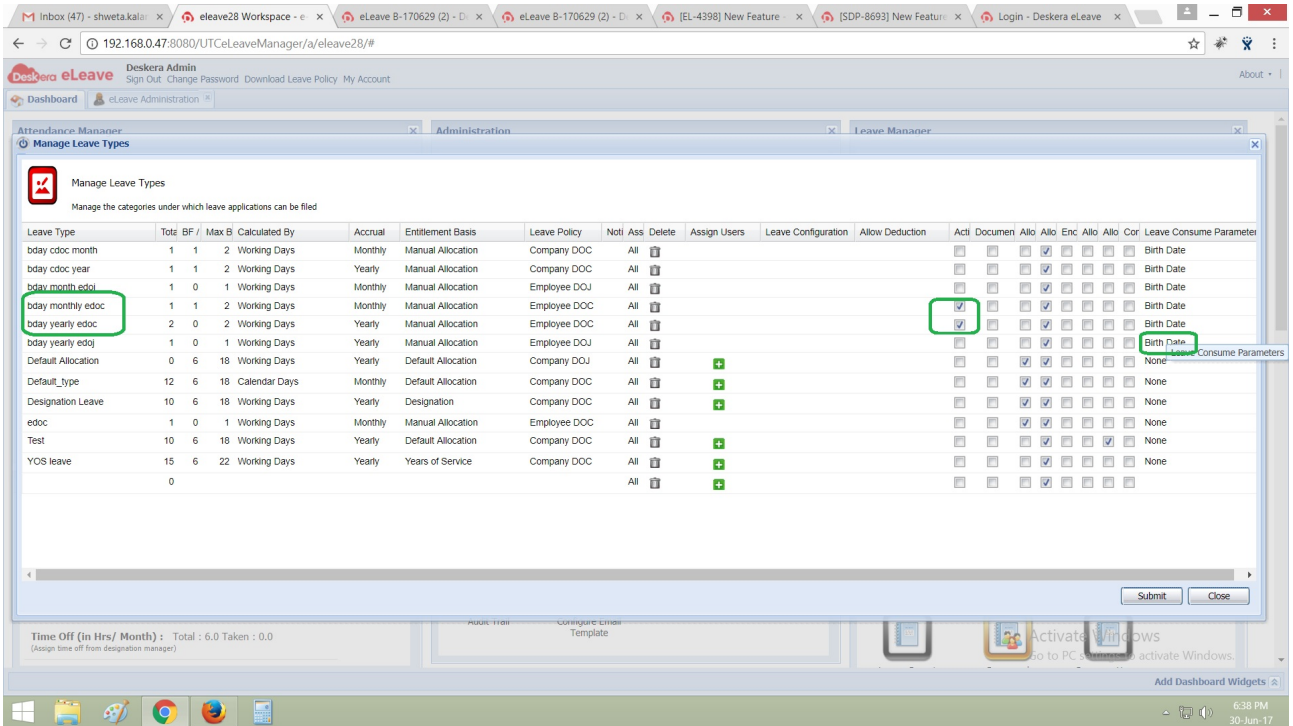
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1. Manage Leave Type- Add Leave type - Leave Consume Parameter as - Birth date

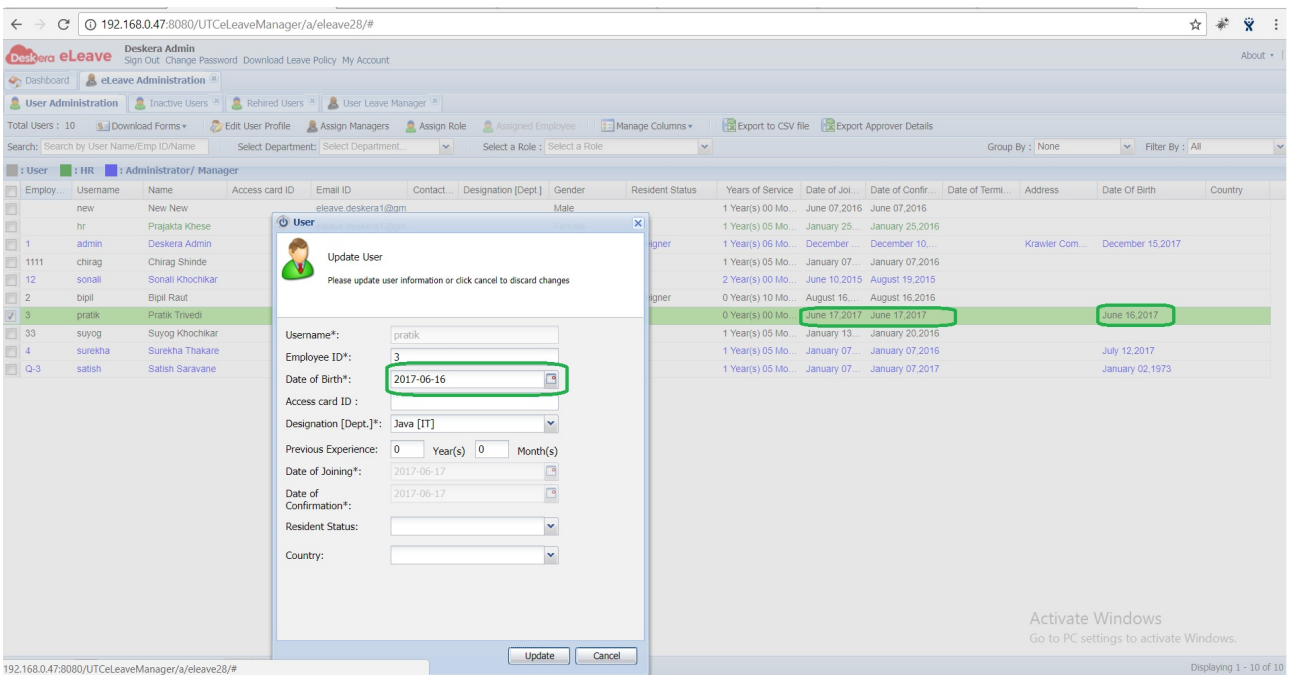
Note: For birthday leave type Accrual would be "Monthly or yearly" and Entitlement basis would be "Manual Allocation". Also 'Allow Unpaid ' should be unchecked for same.

Leave Consume Parameter can also be selected as

- Joining
- Confirmation



2. User Administration - Add Birth date for User from Edit User Profile



3. User Leave Manager- Leave is Entitled and Earned based on Leave Policy assigned to it(CDOC/CDOJ/EDOC/ EDOJ)

Note: Monthly Leave can be applied and utilized in same month whereas Yearly Leave can be Applied and utilized between financial year.

The screenshot shows the 'User Leave Manager' interface in the Deskera eLeave system. The page displays a list of employees and their leave balances. A table is visible with the following data:

S.No.	Leave Type	Entitled	Earned	Paid	Unpaid	Taken	Available BCF	Used BCF	Forfeited BCF	Adjusted	Balance (before adjustment)	Balance (after adjustment)
1	bday yearly edoc	2	2	0	0	0	0	0	0	0	2	2
2	bday monthly edoc	1	1	0	0	0	0	0	0	0	1	1

The interface also includes search filters for Name/Emp ID, category, designation, department, and year (2017). The page footer shows 'Page 1 of 1' and 'Showing 15 items'.